



CITY OF HUNTINGTON BEACH

2000 Main Street
California 92648

Phone: (714) 536-5227
www.huntingtonbeachca.gov

APPLICATION TO SELL SAFE AND SANE FIREWORKS

1. INSTRUCTIONS – PART A

Applicants shall complete “Part A” of this form in order to determine eligibility.

- Annual application filing period begins on March 1st and ends on March 31st.
- Applications are available in the City Clerk’s Office or on the City’s website at www.huntingtonbeachca.gov.
- Completed applications must be returned to the City Clerk’s Office by March 31st.
- Applications are **not** given priority based on date of submittal.
- All applications received during the filing period will be reviewed *after* March 31st.
- Pursuant to the City Ordinance, a lottery will be held if the preferred applicant (4th of July Executive Board) does not apply for all 10 permits. In either case, a maximum of 10 permits will be issued.
- The City Clerk’s filing fee is required at time of application (\$85).

2. INSTRUCTIONS – PART B

If the applicant is deemed eligible and selected to receive a temporary fireworks stand permit, the applicant shall complete “Part B” of this form and obtain the following:

- Temporary Activity Permit from the Department of Planning and Building (\$285)
- Electrical Permit (if using power at fireworks booth) from the Department of Planning and Building (if required, \$16 - \$155 depending on size of generator)
- Fire Code Operational Permit from the Fire Department (\$225)
- Business License from the City of Huntington Beach (no charge for non-profit organizations)

Note: See City of Huntington Beach Municipal Code Chapter 5.90 for additional and specific requirements.

PART A: Temporary Fireworks Booth Sales Application

1. Name and address of non-profit organization:

2. Location of principle and permanent meeting location.

3. If approved to be issued a temporary fireworks stand permit, can your organization provide the City with a certificate evidencing policies of insurance, as required by attached City Resolution?

☐ Yes ☐ No

4. Attach proof of tax-exempt status.

5. Provide a written statement describing the benefits the organization provides to the community. This will be used by the City Council to make the determination on whether to grant a permit.

6. Indicate when the organization was established and provide documentation:

7. Qualified Applicant shall mean any group or organization which has met all of the following criteria for a continuous period of not less than one full year preceding submittal of an application for a permit to sell required by this Chapter and which continues to meet the criteria for the duration of any permit to sell issued by the City of Huntington Beach pursuant to this Chapter.

8. Does your organization meet the criteria in categories (a-g) below? ☐ Yes ☐ No

- a) The organization shall be a non-profit organization pursuant to purposes pursuant to the Internal Revenue Code or California Revenue and Taxation Code; or a group which is an integral part of a recognized national organization having such tax-exempt status, or an organization affiliated with and officially recognized by an elementary, junior high and/or high school and/or school district that serves, in whole or in part, the residents of Huntington Beach or public and/or private community college, college and/or university which is located within the boundaries of the city of Huntington Beach. Only one application per school will be allowed. If an organization is affiliated with a recognized educational institution as defined in this section, but maintains a separate tax exempt status with the Internal Revenue Service or the California Franchise Tax Board, said non-profit organization shall be allowed a separate application. Provide Documentation.

- b) The organization shall be organized primarily for veterans, patriotic, welfare, civic betterment, religious, athletic, educational, youth development, or charitable purposes.
- c) The organization must have its principle and permanent meeting place within the city of Huntington Beach.
- d) The organization must be one which provides direct and regular community services and benefits to the residents of the city of Huntington Beach.
- e) Has a minimum bona fide membership of at least 20 members who either reside in or are employed in the city of Huntington Beach, or are owners or operators of a business or other establishment located in the city of Huntington Beach. Attach a roster with addresses.
- f) Has not been found by any court of competent jurisdiction or city administrative hearing officer to be in violation of any civil or criminal local, state, or federal law relating to fireworks within 24 calendar months prior to the organization's submittal of an application for a permit to sell.
- g) Has not had a permit to sell revoked within 24 months prior to the organization's submittal of an application for a permit to sell.

The City Clerk shall use the following factors in determining if applicants are qualified to participate in the lottery:

- Only organizations prequalified by the City Clerk pursuant to Section 5.90.010 shall be considered;
- The contributions the organization has made or is proposing to make to the city of Huntington Beach's civic pride or betterment, youth activities and programs, care or assistance to the elderly, infirmed or disabled, assistance to or support of the business community, charitable efforts and other community contributions deemed beneficial by the City Council;
- The location and suitability of the premises where the organization proposes to operate.

The undersigned hereby applies for a permit to sell "Safe and Sane Fireworks" as a retailer pursuant to all rules and regulations adopted by the California State Fire Marshal, all other applicable code standards, and to the safe and sane fireworks ordinance established by the City of Huntington Beach.

Name and title of authorized officer or director of non-profit organization:

(Print name and title)

Signature: _____ Date: _____

Certificate of applicant: I declare, under penalty of perjury under the laws of the state of California, that I am a duly appointed agent of the entity submitting this application and have been authorized by its board to submit this application on its behalf. I further declare, under penalty of perjury, that the information provided in this application is true and correct. I understand the issuance of this permit shall not be deemed or construed to be a permit to conduct an illegal act or unlawful business prohibited by law or requiring other approvals which have not yet been obtained. I further understand that any false statements may result in the denial of the requested permit or revocation of any issued permit.

Applicant's Name: _____ Phone: _____
(Print)

Applicant's Signature _____ Date: _____

PART B: Temporary Fireworks Booth Sales Application

1. Proposed address/location of the fireworks stand. Plot plan must be included either on the Temporary Activity Permit or a separate document.

2. Name, address and phone number of one or more responsible adults who will be in charge of, and responsible for, the fireworks stand during the period fireworks are sold, displayed or stored at such location:

3. Provide written permission from the owner of record, and/or lessor, and/or management company of the property upon which said fireworks stand is proposed to be located.

4. Provide written proof of applicant's status as a non-profit, charitable, religious or elementary corporation or association.

5. Names and addresses of the officers of the organization, if any:

6. Name , address, and State Fire Marshal's license number of any wholesaler or distributor from whom the retailer proposes to purchase for resale:

7. Applicant's State Board of Equalization sales tax permit number: _____

8. List the days and hours the organization will be selling fireworks. Include how the booth will be staffed during the hours of operation.

9. Provide a copy of the requisite retail sales permit issued by the office of the California State Fire Marshal.
10. Provide a copy of temporary sales tax permit from the California State Board of Equalization.
11. Provide a copy of the City of Huntington Beach Business License (no charge for non-profit organizations)

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Applicant's Name: _____ Phone: _____
(Print)

Applicant's Signature _____ Date: _____

FOR OFFICE USE ONLY:

Permit Fee: \$ _____ Received By: _____ Date: _____